

**TIMELINE FOR CAREER SUCCESS**  
A Year-by-Year Approach

<b>Senior Year</b>			
<b>What could I do?</b>	<b>How do I do this?</b>	<b>Where are resources to help me?</b>	<b>Why do this?</b>
<p><i>Find a job!</i></p> <p>Be ready for all Career Center events including Workshops and Info Sessions.</p> <p>Find your position - possibilities are with industry, government, and research centers.</p> <p><b>Maximize your Career Day impact!</b></p>	<ul style="list-style-type: none"> <li>✓ Use all the resources.</li> <li>✓ Apply for positions you qualify for.</li> <li>✓ Learn the skills that maximize your ability to network.</li> </ul>	<ul style="list-style-type: none"> <li>▪ Upload a new Resume on DiggerNet through your <a href="#">Trailhead</a> &gt; <b>Student Resources</b> &gt; <b>Student Services</b> &gt; <b>DiggerNet LogIn</b> &gt; <b>My Account</b> &gt; <b>My Documents</b></li> <li>▪ Be sure DiggerNet has your correct major and grad date – let us know if we need to change it.</li> <li>▪ Check <b>Info Sessions &amp; Other Events</b> for Workshops, Information Sessions, and other Career Events including Career Day; RSVP.</li> <li>▪ Submit applications according to instructions via <b>Interviews I Qualify For</b> and through the <b>Job Search</b> feature for employers who are conducting interviews on our campus.</li> <li>▪ Research companies in <a href="#">Who Wants My Major</a> and take many resumes to Career Day.</li> <li>▪ Have good, solid conversations with employers.</li> </ul>	<p>This is it – your hard work as a student is coming to a close and you are ready to get going in a great job with a super team.</p> <p>You will want to be ready to make a great first impression and move your career goals forward!</p>
<p><i>Use the CSM Career Center!</i></p>	<ul style="list-style-type: none"> <li>✓ Visit us in the Ben Parker Student Center.</li> </ul>	<ul style="list-style-type: none"> <li>▪ Fine-tune your Resume</li> <li>▪ Learn to write a great Cover Letter.</li> <li>▪ Schedule a video-taped Mock Interview.</li> </ul>	<p>Employers talk with us about what they are looking for – we can help you.</p>
<p><i>Have fun and build leadership!</i></p>	<ul style="list-style-type: none"> <li>✓ Add student organizations.</li> </ul>	<ul style="list-style-type: none"> <li>▪ Get <a href="#">involved</a> to provide yourself with work/life balance and to demonstrate your strong qualities of leadership and teamwork. Finish your Mines time with great connections.</li> </ul>	<p>Community is important and employers value extracurricular activities.</p>
<p><i>Consider going to Graduate School!</i></p>	<ul style="list-style-type: none"> <li>✓ Research all your options and fill out an application.</li> </ul>	<ul style="list-style-type: none"> <li>▪ Now is definitely the time to apply for Graduate School if you did not do this during Junior year. Start by looking at all the possibilities in the <a href="#">Graduate Bulletin</a> for a major that would enhance your B.S. degree or satisfy your developing interests, visit the Graduate Studies office in Guggenheim, then <a href="#">apply</a> online.</li> </ul>	<p>An advanced degree may be just the right thing for you. Keeping your options open can mean early acceptance.</p>
<p><i>Think about taking a Co-Op away from campus!</i></p>	<ul style="list-style-type: none"> <li>✓ Do a search in DiggerNet for any “Co-Op” – a 6 month commitment.</li> </ul>	<ul style="list-style-type: none"> <li>▪ Be sure you know the complete details and see if a <a href="#">Co-Op</a> is right for you. It must be finish it before your last semester and so it may extend your graduation date. Talk with the Career Center before proceeding.</li> </ul>	<p>For any financial reasons or to gain experience, this can be valuable.</p>
<p><i>Know where you are at!</i></p>	<ul style="list-style-type: none"> <li>✓ Clarify your graduation requirements with the Registrar.</li> </ul>	<ul style="list-style-type: none"> <li>▪ Stay on top of the results of your degree audit to be sure you choose the right courses for best, on-time graduation. Keeping up your GPA can be critical for this and for acquiring the job you want as some employers do have GPA demands as company policy.</li> </ul>	<p>Finish out your time here at CSM with a satisfying ending. Best wishes for a happy career!</p>

Trailhead <http://trailhead.mines.edu/cp/home/loginf>

**Who Wants My Major** <http://careers.mines.edu/students.htm>

Involved - <http://studentactivities.mines.edu/clubsorgs.html>

Graduate Bulletin <http://inside.mines.edu/Bulletins>

apply online [http://mines.edu/graduate\\_admissions](http://mines.edu/graduate_admissions)

Co-Op PDF saved in Parent or Student Folder "Co-Ops at CSM" brochure