FREQUENTLY ASKED QUESTIONS

WHAT IS THE MINES TNT EVENT AND WHY SHOULD OUR COMPANY ATTEND?
If your organization is seeking to hire for either full-time or intern positions, this is both an effective and enjoyable way to do it. At Colorado School of Mines, we know you may have immediate hiring needs now, or want to firm up your internship program for next summer. Now in our seventh year to offer this popular recruiting event, we hope you will join us for a fun-filled, timely, and productive visit to our campus!

WHAT IS THE SCHEDULE FOR TNT?

<table>
<thead>
<tr>
<th>Time</th>
<th>Activity</th>
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<tr>
<td>8:00 am – 8:30 am</td>
<td><strong>Check-in and set-up.</strong> Continental breakfast will be available as you set up for the recruiting event and interviews; snacks available all day.</td>
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<tr>
<td>8:30 am – 9:30 am</td>
<td><strong>Recruiting Event Meet/Greet.</strong> Faculty and students are invited to start the day by visiting with you at your table. In addition to discussing how our majors meet your needs, you may add to your interview schedule.</td>
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<td>9:30 am – 11:45 am</td>
<td><strong>Interviews.</strong> From resumes gathered at Fall Career Day, or from your current DiggerNet job postings, our staff will arrange the students’ interview schedule to fit your needs. Interviews will be conducted conveniently at your table following the Meet/Greet time.</td>
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<tr>
<td>11:45 am – 1:00 pm</td>
<td><strong>Diversifying Your Workforce.</strong> Incorporating and maximizing diversity is an ever evolving practice for companies. This workshop covers the benefits, building a program, diversity of abilities, principles of a healthy community, and evaluating programs. Presentation, panel, and open discussion with Mines faculty and your colleagues over luncheon.</td>
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<tr>
<td>1:15 pm – 4:30 pm</td>
<td><strong>Interviews.</strong> Continued prescheduled interviews with full-time and/or internship applicants, plus additional walk-in sign-ups, meeting your criteria of major, graduation date, citizenship, and degree (BS, MS, PhD).</td>
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HOW DO THE INTERVIEWS WORK?
Following the networking time, interviews will be conducted at your table. Especially for local companies, a 20-minute schedule can provide valuable input prior to you inviting applicant finalists to your company for more extensive interviews. Employers who prefer a longer timeframe are welcome to pre-request 30, 45, or even 60 minute timeslots. The approximate number of students accommodated is as follows:

- **20 MINUTE APPOINTMENTS = 18 INTERVIEWS**
- **30 MINUTE APPOINTMENTS = 12 INTERVIEWS**
- **45 MINUTE APPOINTMENTS = 8 INTERVIEWS**
- **60 MINUTE APPOINTMENTS = 5 INTERVIEWS**

WHAT IF WE WANT TO INTERVIEW MORE APPLICANTS THAN THIS SCHEDULE ACCOMMODATES?
It is standard for two interviewers to share one table; but for more recruiters or to provide extra privacy, we recommend reserving an additional table for TNT (must be pre-arranged as space is limited). Another option possible is to schedule additional on-campus interview dates for you to continue the process later.
WHERE IS TNT HELD?
TNT is held at the Colorado School of Mines Student Center Grand Ballroom. Complimentary parking is available on the west side of the campus and you will receive more information with your confirmation.

WHAT ARE THE REQUIREMENTS TO RESERVE A SPOT IN TNT 2014?

- **Register for TNT in DiggerNet between Oct. 27- Nov. 11, and notify us of your chosen interview arrangements.** Interviewees are to be drawn from resumes received through DiggerNet job postings and/or through on-campus participation including Career Day, information sessions, or Mines Virtual Career Fair (see below for this great way to accelerate student applications).

- **Space is limited; early registration suggested.** To register for TNT, log into DiggerNet and click on Events – Career Fairs. Please register your company and number of attendees. For scheduling and other questions, please contact Lin Sherman at 303-273-3235 or lsherman@mines.edu. For credit card payment for TNT, please contact Jane Cain at 303-273-3233 or lcain@mines.edu.

WHAT ARE DEADLINES TO CREATE INTERVIEWS FOR TNT?

- **Virtual Career Fair and New Resume Submission/Employer Pre-Selection:**
  - **OCTOBER 27-30:** Post your positions in DiggerNet and register for the Virtual Career Fair in DiggerNet Events or contact Debbie Behnfield at 303-273-3253, dbehnfield@mines.edu. This free event promotes your jobs **Oct 31 – Nov 6** to gain maximum applications for you.
  - **NOVEMBER 7-11:** Employer selects top candidates and alternates through DiggerNet.

- **Employer Has Selected Candidates From Prior Events On Campus:**
  - **NOVEMBER 11:** Registration on DiggerNet for TNT; email Lin Sherman list of students to interview and preferred interview format (20 or 30 minutes ideal or your preferred time); we create the schedule for you. Contact Lin at lsherman@mines.edu or 303-273-3235.

- **Open Sign-up - No Current Resumes or Employer Pre-Selection Process:**
  - **NOVEMBER 11:** Job posted in DiggerNet with specific criteria for Major, Degree, Work Authorization (citizenship), and Graduation Date (noting: full-time or intern positions)

WHAT IS THE COST FOR THIS EVENT?
The cost is $50 and includes *Diversifying Your Workforce* workshop luncheon tickets for up to two people. In addition, the TNT event will encompass networking, a table for one-on-one meeting with students, and refreshments for two representatives. Please contact us to register more than two company representatives.

WHAT ARE THE PROCEDURES FOR SHIPPING MATERIALS TO CSM BEFORE SPRING LAUNCH?

- If you prefer to utilize your own tabletop display, banner, or other materials, please ship to:
  
  Colorado School of Mines Career Center  
  (Your Company's Name)  
  Ben Parker Student Center, Suite 37  
  1600 Maple Street  
  Golden, CO 80401

- We will hold your materials and deliver to your table for you on the morning of the event.
- Ship materials far enough in advance for adequate delivery time. If more than one box, please number each package (e.g., 1 of 2, 2 of 2, etc.)
- Prepare your return labels with your information in the “Shipped From” and account number.